

# **St Gregory's Catholic Primary School Primary School**



## **Early Years Foundation Stage (EYFS) Policy**

**Approved by Governors and Staff on 5<sup>th</sup> November 2014**

**Reviewed Autumn 2015**

## **Early Years Foundation Stage (EYFS) Policy.**

The Early Years Foundation Stage (EYFS) applies to children from birth to the end of the Reception year. At St Gregory's Catholic Primary School, the Foundation Stage extends from the age of three (Nursery) to the end of the reception year. In partnership with parents and carers we enable the children to begin the process of becoming active learners for life. We endeavour to ensure that children "learn and develop well and kept healthy and safe." We aim to support children in their learning through "teaching and experiences that gives children the broad range of skills that provide the right foundation for good progress through school and in life." (Statutory Framework for the EYFS 2012)

The EYFS is based upon four principles:

- A unique child - developing resilient, capable, confident and self-assured individuals.
- Positive relationships - supporting the children in becoming strong and independent.
- Enabling environments - where opportunities and experiences respond to the individual needs of the child by developing a strong partnership between practitioners, parents/carers and the child.
- Learning and developing - An acknowledgement that children learn in different ways and at different rates

### **A Unique Child**

We recognise that every child is a competent learner who can be resilient, capable, confident and self-assured. We recognise that children develop in individual ways, at varying rates. Children's attitudes and dispositions to learning are influenced by feedback from others; we use praise and encouragement, as well as celebration/ sharing assemblies and rewards, to encourage children to develop a positive attitude to learning.

### **Inclusion/Special Educational Needs (SEN)**

All children and their families are valued at St Gregory's Catholic Primary School. Children are treated as individuals and have equal access to all provisions available. All children are encouraged to achieve their personal best and planning is adapted to meet the needs of all groups and abilities. Assessments take into account contributions from a range of perspectives to ensure that any child with potential special educational needs is identified at the earliest possible opportunity. Early identification of special needs is crucial to enable staff to support the development of each child. Concerns are always discussed with parents/carers at an early stage and the schools Inclusion manager is called upon for further information and advice. Appropriate steps are taken in accordance with the school's Inclusion policy for SEN.

We meet the needs of all our children through:

- planning opportunities that build upon and extend children's knowledge, experience and interests, and develop their self-esteem and confidence;
- using a wide range of teaching strategies based on children's learning needs;
- providing a wide range of opportunities to motivate and support children and to help them to learn effectively;
- providing a safe and supportive learning environment in which the contribution of all children is valued;
- using resources which reflect diversity and are free from discrimination and stereotyping;
- planning challenging activities for children whose ability and understanding are in advance of their language and communication skills;
- monitoring children's progress and taking action to provide support as necessary.

### **Welfare**

It is important to us that all children in the school are 'safe'. We aim to educate children on boundaries, rules and limits and to help them understand why they exist. We provide children with choices to help them develop this important life skill. Children should be allowed to take risks, but need to be taught how to recognise and avoid hazards. We aim to protect the physical and psychological well-being of all children.

"Children learn best when they are healthy, safe and secure, when their individual needs are met and when they have positive relationships with the adults caring for them."

At St Gregory's Catholic Primary School we understand that we are legally required to comply with certain welfare requirements as stated in the Statutory Framework for Early Years Foundation Stage 2012. We understand that we are required to:

- promote the welfare and safeguarding of children
- promote good health, preventing the spread of infection and taking appropriate action when children are ill
- manage behaviour effectively in a manner appropriate for the children's stage of development and individual needs
- ensure all adults who look after the children or who have unsupervised access to them are suitable to do so
- Ensure that the premises, furniture and equipment is safe and suitable for purpose
- Ensure that every child receives enjoyable and challenging learning and development experiences tailored to meet their needs
- Maintain records, policies and procedures required for safe efficient management of the setting and to meet the needs of the children

### **Positive Relationships**

At St Gregory's Catholic Primary School we recognise that children learn to be strong independent from secure relationships. We aim to develop caring, respectful, professional relationships with the children and their families.

### **Parents as Partners**

We recognise that parents are children's first and most enduring educators and we value the contribution they make. We recognise the role that parents have played, and their future role, in educating the children. We do this through:

- talking to parents about their child before their child starts in our school;
- the children have the opportunity to spend time with their teacher before starting school during home visits;
- support children through the transition from pre-school to Reception with the children attending part time during the first week. This is also to support staff and parents in getting to know each other as well as the children.
- inviting all parents to an induction meeting during the term before their child starts school in order to detail how we aim to work with their child particularly in relation to reading and phonics (Letters and sounds scheme);
- encouraging parents to talk to the child's teacher if there are any concerns. There is a formal meeting for parents three times a year at which the teacher and the parent discuss the child's progress in private with the teacher. Parents receive a report on their child's attainment and progress at the end of each school year;
- arranging a range of activities throughout the year that encourage collaboration between child, school and parents: stay and play sessions, celebration assemblies, school visits/trips;
- providing parents an opportunity to celebrate their child's learning and development by completing "wow" moments which inform planning and provision;
- written contact through home school diary as well as the acknowledgement that parents can ring school to contact key workers.
- ensuring all parents know that their child's teacher and teaching assistant are their key workers and
- by providing a quiet and confidential area where parents are able to discuss any concerns.

### **Enabling Environments**

We aim to create an attractive and stimulating learning environment where children feel confident and secure and challenged. The children have daily access to an indoor and outdoor environment that is set up in discrete areas of learning with planned continuous provision. Effective learning builds and extends upon prior learning and following children's interest. Effective planning is informed by observations of the children to

ensure we follow their current interests and experiences. These observations are recorded in the children's individual learning journey folders. Play based learning is paramount and children direct their own learning from carefully planned opportunities provided by staff. Staff will enhance play and extend as needed to further individual learning.

### **Learning and Development**

Teachers and learning support practitioners provide the curriculum in the nursery class of up to 52 children, 26 each session (am/pm) including full time children and a reception class of up to a class size of 30 children.

There are seven areas of learning and development of which three are "prime areas," and four "specific areas." The prime areas are

- Communication and language
- Physical development
- Personal, social and emotional development.

The specific areas are

- Literacy
- Mathematics
- Understanding of the world and
- Expressive arts and design

Through careful assessments and observations, including information provided by parents and other settings, children's development levels are assessed. The balance will shift towards a more equal focus on all areas of learning as children grow in confidence and ability within the three prime areas. However, if a child's progress in any prime area gives cause for concern, staff will discuss this with the child's parents and/or carers and agree how to support the child. This may also include a discussion with the Inclusion manager in order to access Special Educational Needs support.

At St Gregory's CP School:

"Each area of learning and development is implemented through planned, purposeful play and through a mix of adult-led and child-initiated activity. Play is used as an essential part children's development, building their confidence as they learn to explore, to think about problems, and relate to others. Children learn by leading their own play, and by taking part in play which is guided by adults. There is an on-going judgement to be made by practitioners about the balance between activities led by children, and activities led or guided by adults. Practitioners must respond to each child's emerging needs and interests, guiding their development through warm, positive interaction. As children grow older, and as their development allows, it is expected that the balance will gradually shift towards more activities led by adults, to help children prepare for more formal learning, ready for Year 1." (Statutory Framework for EYFS 2012)

St Gregory's Catholic Primary School, EYFS policy 2014/5

Planning and guided children's activities will reflect on the different ways that children learn and reflect these in their practice. At St Gregory's Catholic Primary School we support children in using the three characteristics of effective teaching and learning. These are;

- **playing and exploring** - children investigate and experience things, and 'have a go';
  - **active learning** - children concentrate and keep on trying if they encounter difficulties, and enjoy achievements; and
  - **creating and thinking critically** - children have and develop their own ideas, make links between ideas, and develop strategies for doing things.
- (Taken from statutory framework for the EYFS 2012)

Religious Education is also taught in the foundation stage in accordance with the Birmingham Archdiocese guidelines.

### **Equal Opportunities**

All members of the school are treated as individuals. We aim to meet the needs of all, taking account of gender, ability, ethnicity, culture, religion, language, sexual orientation, age, special educational needs, disability, and social circumstances. All staff are aware of the need for the curriculum to reflect cultural diversity and the need to prepare pupils for life in a diverse and multi-faith society.

### **Health and Safety**

At St Gregory's Catholic Primary School, there are clear procedures for assessing risk (see whole school health and safety policy) which includes procedures for keeping children safe during outings and for any aspects of the environment or provision that may require a further risk assessment.

In line with the EYFS statutory framework 2012, at St Gregory's Catholic Primary School we undertake;

- Fresh drinking water is available at all times
- Children's' dietary needs are recorded and acted upon when required
- Each classroom has a snack and sink area that can provide healthy snacks and drinks.
- A first aid box is accessible at all times (inside and outside) and a record of accidents and injuries is kept. There is a trained first aider in each Key Stage accessible at all times.
- Risk assessments are done daily in the classroom and outside. Large risks will be documented on the FS risk assessment record.

- Care plans are used and followed for those children with specific health needs. Medication taken is documented.
- A health and safety board is written on by staff which cover identifying, reporting and dealing with accidents, hazards and faulty equipment. This will then be looked at by the site manager who will resolve the issues.
- A fire and emergency evacuation procedure and policy.
- Mobile phones should not be used and must be stored securely whilst children are in the setting. Cameras and Ipads that are used in school must not be used for staff own personal use.
- In cases of sickness, children should not attend school for at least 24 hours to recover and avoid cross infection.

### **Behaviour**

In Foundation Stage we use behaviour systems - the happy and sad side and the traffic light system.

#### Nursery - Happy and sad faces

All nursery children will start on the happy face (green). If the children have been good they will stay on the green and be rewarded at the end of the week. If they have made a wrong choice they move to the straight face (orange). If they make another wrong choice they move to the sad face (red). If they continue to make wrong choices they will be removed from the classroom into reception class and then Mrs Bickley.

#### Reception - Behaviour guitar (traffic light colours)

In reception the children all start on the yellow colour in the middle of the guitar. If they do something good they move up to the blue and then up again to the green. If they stay at the green until Friday they will be rewarded with a prize from the prize box. If they children make a wrong choice they will move down to the orange and then to the red. If they are on the red they miss their playtime. If the children continue to make wrong choices they are removed from the class and see Mrs Bickley if bad behaviour continues.

If a child bites our whole school policy is that they are sent home straight away.

### **Transition**

#### **From Pre-school**

During the summer term prior to a child's entry into the Reception year, the following procedures have been put into place to ensure successful transition

- Parents are invited to a meeting to ensure they know about school procedures and allocation of classes and any concerns they may want to express.

- Members of staff from St Gregory's Catholic Primary School make home visits at the beginning of the Autumn term before the children start school to allow the child to meet all staff members.

Nursery staff from St Gregory's Catholic Primary School will also make home visits at the beginning of the Autumn term before the children start school to allow the child to meet all staff members.

### **From Reception Class to Key Stage 1**

During the final term in Reception, the EYFS Profile is completed for each child. The Profile provides parents and carers, staff and teachers with a well-rounded picture of a child's knowledge, understanding and abilities, their progress against expected levels, and their readiness for Year 1. The Profile includes on-going observation, all relevant records held by the setting, discussions with parents and carers, and any other adults whom the teacher, parent or carer judges can offer a useful contribution.

Each child's level of development is assessed against the early learning goals. The profile indicates whether children are meeting expected levels of development, or if they are exceeding expected levels, or not yet reaching expected levels ('emerging'). Year 1 teachers are given a copy of the Profile report together with a short commentary on each child's skills and abilities in relation to the three key characteristics of effective learning. This informs the dialogue between Reception and Year 1 teachers about each child's stage of development and learning needs and assists with the planning of activities in Year 1.

October, Autumn term, 2014.